



26-26076

ONE TIME PURCHASE OF AN AERIAL BUCKET TRUCK

Issue Date: 6/22/2026

Questions Deadline: 7/6/2026 12:00 PM (CT)

Response Deadline: 7/10/2026 03:00 PM (CT)

Contact Information

Contact: Stephanie Macy

Address: 2800 U.S. Hwy. 281 North
San Antonio, TX 78212

Phone: (210) 2333233

Email: Stephanie.Criollo@saws.org

Event Information

Number: 26-26076
Title: ONE TIME PURCHASE OF AN AERIAL BUCKET TRUCK
Type: Formal Invitation for Bid
Issue Date: 6/22/2026
Question Deadline: 7/6/2026 12:00 PM (CT)
Response Deadline: 7/10/2026 03:00 PM (CT)

Notes:

INSTRUCTIONS TO RESPONDENTS

Bids are solicited for furnishing the goods, supplies, equipment and/or services as set forth in this solicitation. **Bids must be received Electronically or by Sealed Bid in the Purchasing Office by date and time specified**, and then publicly opened and read aloud. Sealed Bids that are either mailed or delivered must be enclosed in a sealed envelope, addressed to the Director Purchasing, and have the bid number, bid name, closing date, and company name clearly marked on the outside of the envelope. **Sealed Bids should be mailed or hand delivered to the following address:**

-
**San Antonio Water System
Purchasing Department
2800 US Highway 281 North,
Administration Bldg, 5th Floor
San Antonio, TX 78212**

Electronic Bids can not be accepted after the specified date/ time. Sealed Bids received late will be returned; they will not be opened nor considered in the evaluation of the bid. The undersigned agrees, if the bid is accepted, to furnish any and all items upon which prices are offered, at the price(s) and upon the terms and conditions contained in the specifications. The period of acceptance of this bid will be 90 calendar days after the bid opening date.

SCOPE: The San Antonio Water System is soliciting bids for a vendor to provide **Aerial Bucket Truck**. The intent of these specifications / scope of services is to describe the minimum requirements for the annual agreement for the purchase of **(1) 22,000 GVWR (minimum) Cab-Chassis (Single-Cab) 4x4 Truck with Installed Aerial Bucket Platform and Utility Service Body (Complete)**.

We **highly** recommend online submission. This expedites the process and reduces errors for both buyer and supplier.

For technical assistance, please contact Ion Wave's Customer Success Team: 1-866-277-2645 x 4 or email support@ionwave.net.

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

To report suspected ethics violations impacting the San Antonio Water

Billing Information

Address: Accounts Payable
PO Box 2449
San Antonio, TX 78298-2449
Email: accountspayable@saws.org

Bid Activities

Or Approved Equal

7/2/2026 12:00:00 PM (CT)

Approved equals, inquires and all technical questions regarding truck, utility body and other equipment shall be directed to Mrs. Stephanie Macy for approval five (5) Calendar Days Prior To Bid Opening. Failure to obtain approval for an equal may result in non-acceptance of proposal.

Virtual Unsealing

7/10/2026 3:00:00 PM (CT)

When it's time, join your SAWS Webex meeting [here](#).

Meeting number (access code): 2489 742 2878

Meeting password: 47MAjSMX3Ys

Join meeting

Tap to join from a mobile device (attendees only)

+1-469-210-7159,,24897422878## United States Toll (Dallas)

+1-408-418-9388,,24897422878## United States Toll

Join by phone

+1-469-210-7159 United States Toll (Dallas)

+1-408-418-9388 United States Toll

[Global call-in numbers](#)

Join from a video system or application

Dial [24897422878@saws.webex.com](tel:24897422878@saws.webex.com)

You can also dial 173.243.2.68 and enter your meeting number.

Join By Local Number : 210-233-2090

Join By Internal Number : 2090

Board Meeting

9/1/2026

It is anticipated that this bid will go to the Board meeting currently scheduled for September 1, 2026.

Bid Attachments

Terms and Conditions IFB and BVB 102020.pdf

[View Online](#)

Terms and Conditions

Standard Insurance Specifications 032125.pdf

[View Online](#)

Standard Insurance Specifications

Form CIQ_(for_vendor_doing_business_with_local_governmental_entity) (1).pdf

[View Online](#)

Form CIQ

26-26076 General Requirements and Scope for Aerial Bucket Truck.pdf

[View Online](#)

26-26076 General Requirements and Scope for Aerial Bucket Truck

Requested Attachments

Good Faith Effort Plan

(Attachment required)

W9

(Attachment required)

Proof of Insurance

(Attachment required)

CIQ Form

(Attachment required)

Respondent Questionnaire

Bidder to download Respondent Questionnaire, complete and upload.

No Bid Sheet

Other Attachment

Other Attachment

Specification Sheet

(Attachment required)

Bidder shall submit with his proposal, the manufacturer's printed specifications for the complete equipment specified herein (No Exceptions). Bidder shall submit at a (minimum) 2D-CAD drawings and illustrations.

Warranty Service Facility

(Attachment required)

Vendor shall submit the name of an available vendor within Bexar County to perform warranty work on all aftermarket items.

Bid Attributes

2	<p>Submission Response</p> <p>San Antonio Water System (SAWS) prefers responses to be submitted online via our electronic system. Submissions may be submitted manually. Manual submissions must be delivered to the Procurement and Contracts office, in a sealed envelope by the date and time stated in this bid event. No fax or email submissions will be accepted. Only one format is needed. Manual submission shall consist of one (1) original hard copy and one (1) electronic flash drive. For any questions, please contact the SAWS Purchasing Office at 210-233-3819.</p>
3	<p>Cooperative Purchasing</p> <p>Should other Governmental Entities decide to participate in this contract, would you, the Vendor, agree that all terms, conditions, specification and pricing would apply?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>(Required: Check only one)</p>
4	<p>Prompt Payment Discount</p> <p>Prompt Payment Discount: _____% _____days. (If no discount is offered, Net 30 will apply.)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>(Optional: Maximum 1000 characters allowed)</p>
5	<p>Delivery</p> <p>Bidder shall provide the number of calendar days for delivery from date of receipt of a Purchase Order. SAWS reserves the right to deem a bid response as "non-responsive" if quoted delivery far exceeds the specified number of days. If no vendors can meet the specified delivery, SAWS will award to the lowest priced, responsive, responsible bidder with a delivery date within a reasonable number of days of the bid that proposed the date closest to the date specified.</p> <p><input type="text"/></p> <p>(Required: Numbers only)</p>

6 Approved Equals

Approved equals are due by the date specified in the bid event. Indicate below you have reviewed and acknowledge all requests for approved equals are due by the date specified.

☐ I have read, understand and agree.

(Required: Check if applicable)

7 Attachments Required

Be sure to upload all required documents and forms to the "Response Attachments" tab of this bid event.

8 Terms and Conditions

From the "Attachments Tab", download and read the **Terms and Conditions** document. Indicate below you have reviewed the document.

☐ I have read, understand and agree.

(Required: Check if applicable)

9 General Requirements and Scope of Work

From the "Attachments Tab", download and read the the **General Requirements and Scope of Work** document. Indicate below you have reviewed the document.

☐ I have read, understand and agree.

(Required: Check if applicable)

10 SAWS Standard Insurance Specifications & Certificate of Liability Insurance Requirements

From the "Attachments Tab", download and read the **SAWS Standard Insurance Specifications & Certificate of Liability Insurance Requirements** document. Indicate below you have reviewed the document.

☐ I have read, understand and agree.

(Required: Check if applicable)

11 Security Procedures

From the "Attachments Tab", download and read the **Security Procedures** document. Indicate below you have reviewed the document.

☐ I have read, understand and agree.

(Required: Check if applicable)

12 Conflict of Interest Questionnaire

From the "Attachments Tab", download and *complete* the the **Conflict of Interest Questionnaire** document. Once completed, scan and attach the signed document to the "Response Attachments" tab of this bid event.

☐ I have read, understand and agree.

(Required: Check if applicable)

13 Policies on Equal Employment Opportunity and SBOPs

Policies on Equal Employment Opportunity and SBOPs

☐ I have read, understand and agree.

(Required: Check if applicable)

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4

State Law Verifications

_____ (Vendor Name) and each of its Affiliates (as defined in Section 1.002 of the Texas Business Code):

1. are not sanctioned companies identified on the list of companies known to have contracts with or provide supplies or services to a foreign terrorist organization that is prepared and maintained by the Texas Comptroller of Public Accounts under Section 2252.153 or Section 2270.0201, Texas Government Code, as amended;
2. do not boycott Israel and will not boycott Israel during the Term, as "boycott Israel" is defined in Section 2271.001(1), Texas Government Code, as amended;
3. do not have a practice, policy, guidance, or directive that discriminates against a firearm entity or firearm trade association and will not discriminate against a firearm entity or firearm trade association during the Term, as "discriminate against a firearm entity or firearm trade association" is defined in Section 2274.001(3), Texas Government Code, as amended; and
4. do not boycott energy companies and will not boycott energy companies during the Term, as "boycott energy company" is defined in Section 2276.001(1), Texas Government Code, as amended.

☐ Agree

(Required: Check if applicable)

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Form 1295 - Certificate of Interested Parties

Pursuant HB 1295, the addition of section 2252.908 of the Government Code, all awarded vendors must fill out electronically, with the Texas Ethics Commission's online filing application.

<https://www.ethics.state.tx.us/filinginfo/1295/>

The law states that a governmental entity or state may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties (Form 1295) to the governmental entity or state agency at the time the business entity submits the signed contract to the governmental or state agency. The Texas Ethics Commission has adopted rules requiring the business to file Form 1295 electronically with the Commission. This form must then be signed and attached in the "Response Attachments" tab of this bid event, prior to any business transaction.

Please note the following:

Box 2: Please enter San Antonio Water System

Box 3: Please use SAWS' solicitation (bid) number as the identification number being requested and the contract name as description of goods or services.

Please acknowledge that you have read and understand that the System may not do business with your company without the submittal of this form (for Formal Board Approved projects).

☐ [Please select] ☐ Yes ☐ No

(Required: Check only one)

1
6**Communication Restrictions****Respondents/ Bidders should adhere to the following restrictions in communication:**

1. Respondents/ Bidders or their representatives are prohibited from communicating with any City of San Antonio officials regarding the Solicitation from the time the Solicitation is released until it has been acted upon by the Board of Trustees. which includes:

- City Council members (as defined by the City of San Antonio Ethics Code),
- City Council member's staff, and
- San Antonio Water System (SAWS) Board of Trustees

2. Respondents/ Bidders or their representatives are prohibited from communicating with SAWS employees regarding this Solicitation, except to the Purchasing point of contact identified, from the time the Solicitation is released until the contract is awarded. Any attempt by respondents/ bidders during the proposal/ bid process to contact other SAWS personnel may result in disqualification. All communication shall go through the SAWS Purchasing Department during this competitive process.

3. Communication includes "thank you" letters, phone calls, emails, and any contact that results in the direct or indirect discussion of the solicitation and/or proposal/bid submitted by Respondents/ Bidders.

4. Violation of this provision by the Respondent/ Bidder and/or their agent may lead to disqualification of the Respondent's/ Bidder's proposal/ bid from consideration.

All questions pertaining to this solicitation event are to be submitted via the "Questions" tab. No verbal responses will be provided. The deadline for questions about this proposal is listed on the "Events Detail" tab. The SAWS Purchasing office will not respond to questions after this time and date.

Responses to questions will be posted in the form of an addendum to this solicitation. The vendors will be responsible for checking the website for any posted addenda.

1
7**No SAWS Endorsements**

Successful vendors shall not use SAWS's name, logo or any materials as an endorsement of any kind and acknowledges that an award of a Contract or Purchase Order is not an endorsement by SAWS.

☐ I have read, understand and agree.

(Optional: Check if applicable)

1
8**Proposal Opening**

Any proposal received later than the specified time, whether delivered in person or by any other method shall be disqualified.

If the SAWS Purchasing Office location where bids/proposals are to be submitted is closed due to inclement weather, natural disaster, or for any other cause including if the electronic bid system is unavailable on the due date, the deadline for submission shall be extended until the next calendar business day, unless the bidder is otherwise notified by SAWS. The time of day for submission shall remain the same.

1
9**Section Break****VENDOR INFORMATION**

20

Vendor Classification

Please indicate if any of the following apply to your company:

Non-Minority
Hispanic
African-American
Female Owned
Handicapped Owned
Small Business
Other Minority (Specify)

(Required: Maximum 1000 characters allowed)

21

Local Representative Name

Please provide the name for a main contact or local representative and/or office.

(Required: Maximum 1000 characters allowed)

22

Local Representative Email

Please provide the email address for the main contact or local representative and/or office.

(Optional: Email address)

23

Local Representative Phone

Please provide the phone number for the main contact or local representative and/or office.

(Required: Maximum 1000 characters allowed)

24

How many years has your company been in business?

(Required: Numbers only)

25

Local Office

Does your company have an office in San Antonio, TX?

☐ Yes ☐ No

(Required: Check only one)

26

Date of Local Office Establishment

If your company has an office in San Antonio, what date was the office established? Please list the date in Month/Day/Year format. If no office in San Antonio, please indicate N/A below.

(Required: Maximum 1000 characters allowed)

27

Number of Local Employees

What is the actual total number of current full-time employees in San Antonio? Please list the actual, current number below.

(Required: Numbers only)

28

Location of Headquarters

Where is the corporate headquarters for your company located? Please list the city and state below.

(Required: Maximum 1000 characters allowed)

29

Total Number of Offices

How many total offices does your company have? Please list the total below.

(Required: Numbers only)

30

Location of Additional Offices

Location of additional offices: Please list the city(ies) and state(s) below.

(Required: Maximum 1000 characters allowed)

31

Total Number of Current Full Time Employees

What is the actual total number of current full-time employees that your company has, across all offices, company-wide? Please list the number below.

(Required: Numbers only)

32

Section Break**GOVERNMENT CODE CHAPTER 2275 VERIFICATIONS**

33

Foreign Countries: Question 1

Are you, Vendor, held or controlled by:

Individuals who are citizens of China, Iran, North Korea, Russia or a country designated by the Governor of the State of Texas pursuant to Texas Government Code Chapter 2275?

☐ Yes

☐ No

(Required: Check all that apply)

3
4

Foreign Countries: Question 2

Are you, Vendor, held or controlled by:

A company or other entity, including a governmental entity, that is owned or controlled by citizens of or directly controlled by the government of China, Iran, North Korea, Russia or a country designated by the Governor of the State of Texas pursuant to Texas Government Code Chapter 2275?

☐ Yes

☐ No

(Required: Check all that apply)

3
5

Foreign Countries: Question 3

Are you, Vendor:

Headquartered in China, Iran, North Korea, Russia or a country designated by the Governor of the State of Texas pursuant to Texas Government Code Chapter 2275.

☐ Yes

☐ No

(Required: Check all that apply)

3
6

Section Break

VENDOR REFERENCES

3
7

References

List multiple references and prior experience; preferably with other governmental agencies, in the last 3 – 5 year period; work or services in the same type and size to the project being proposed. Please list the following information for each agency:

3
8

Reference 1

Reference 1

3
9

Reference #1 Company Name

(Required: Maximum 1000 characters allowed)

4
0

Reference #1 Contact Person

(Required: Maximum 1000 characters allowed)

4
1

Reference #1 Business Address

Enter Street address, city, state, zip code

(Required: Maximum 1000 characters allowed)

4 2	Reference #1 Business Phone Number <div><div>(____) ____ - ____</div> ext: <div></div></div> (Required)
4 3	Reference #1 Email <div></div> (Required: Email address)
4 4	Reference #1 Description of Services Performed and Dates of Service Describe the services performed and provide the beginning and completion dates of the project. <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> (Required: Maximum 4000 characters allowed)
4 5	Reference 2 Reference 2
4 6	Reference #2 Company Name <div></div> <div></div> <div></div> (Required: Maximum 1000 characters allowed)
4 7	Reference #2 Contact Person <div></div> <div></div> <div></div> (Required: Maximum 1000 characters allowed)
4 8	Reference #2 Business Address Enter street address, city, state, zip code. <div></div> <div></div> <div></div> (Required: Maximum 1000 characters allowed)
4 9	Reference #2 Business Phone Number <div><div>(____) ____ - ____</div> ext: <div></div></div> (Required)
5 0	Reference #2 Email Address <div></div> (Required: Email address)

5 1	Reference #2 Description of Services Performed and Dates of Service Describe the services performed and provide the beginning and completion dates of the project. <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <p><i>(Required: Maximum 4000 characters allowed)</i></p>
5 2	Reference #3 Reference #3
5 3	Reference #3 Company Name <hr/> <hr/> <hr/> <hr/> <p><i>(Required: Maximum 1000 characters allowed)</i></p>
5 4	Reference #3 Contact Person <hr/> <hr/> <hr/> <hr/> <p><i>(Required: Maximum 1000 characters allowed)</i></p>
5 5	Reference #3 Business Address Enter street address, city, state, zip code. <hr/> <hr/> <hr/> <hr/> <p><i>(Required: Maximum 1000 characters allowed)</i></p>
5 6	Reference #3 Business Phone Number <div style="display: flex; align-items: center;"> <div style="border: 1px solid black; padding: 2px 10px;"> (_ _ _) _ _ _ - _ _ _ _ _ </div> <div style="margin: 0 10px;">ext:</div> <div style="border: 1px solid black; padding: 2px 10px; flex-grow: 1;"> </div> </div> <p><i>(Required)</i></p>
5 7	Reference #3 Email Address <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p><i>(Required: Email address)</i></p>
5 8	Reference #3 Description of Services Performed and Dates of Service Describe the services performed and provide the beginning and completion dates of the project. <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <p><i>(Required: Maximum 4000 characters allowed)</i></p>

59

Additional References**Additional References**

Additional reference information can be submitted as document. The document can be uploaded to the "Response Attachments" tab within the bid event.

Be sure to include the following information:

Reference Company Name
 Reference Contact Person
 Reference Business Address (street, city, state, zip)
 Reference Business Phone Number
 Reference Email Address
 Description of Services Performed and Dates of Service

60

VEHICLE FUELING TRANSMISSION SYSTEM

Vendor shall provide and install the AssetWorks Fuel Focus System prior to delivery (NO EXCEPTIONS).

The vehicle information transmission system shall be a data collection computer mounted on the vehicle / equipment. The computer should be an AssetWorks FuelFocus data system (NO Exceptions). The vehicle information transmission system shall include the following, FJ3 Unit, hard wire adapter, connector cable, and fuel inlet antenna. The system shall be an onboard computer responsible for collection and storage of data pertaining to a particular vehicle / equipment. Stored fuel data shall include, at a minimum, the system and fleet numbers, the vehicle identification number, odometer, tank capacity, fuel type, engine hours, etc.

All parts orders shall go through PARTWORKS website. Once they receive an email from dealer/upfitter/vendor/etc. AssetWorks will validate that the vendors and dealers will receive the proper compatible parts for the installation.

For Further vehicle fueling information transmission, please contact:

www.assetworks.com

or

hardware.orders@assetworks.com

☐ I have read, understand and agree.
 (Required: Check if applicable)

Bid Lines

1

22,000 lbs. GVWR (minimum) Cab-Chassis, (Single Cab) Truck with Installed Aerial Bucket Platform and Utility Service Body (Complete). Manufacturer and model

(Response required)

Quantity: 1 UOM: EACH Price: \$ Total: \$

Supplier Notes:

☐ Additional notes
 (Attach separate sheet)

Supplier Information

Company Name:

Contact Name:

Address:

Phone:

Fax:

Email:

Supplier Notes

By entering his/her digital signature, the undersigned represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Print Name

Signature